

Holbrook Board of Selectmen

Minutes of the Regular Session of

Wednesday, August 12, 2015

Present: Matthew V. Moore, Chairman  
Kevin J. Sheehan, Vice-Chairman  
Daniel F. Moriarty, III, Clerk  
Richard B. McGaughey, Associate

In attendance: Edward J. O'Brien, Interim Town Administrator  
Marjorie E. Godfrey, Assistant Town Administrator  
William Smith, Chief of Police  
Luke McFadden, Fire Chief  
Benjamin Ecord, Superintendent of Public Works

The meeting was called to order at 7:00 p.m. by Chairman Moore, in the Selectman Noel C. King Meeting Room, Holbrook Town Hall, Floor 3R, 50 North Franklin Street, Holbrook, MA 02343, and began with the Pledge of Allegiance.

A moment of silence was observed in memory of Mr. Stephen H. Gallagher, a former School Committee member who had also served on various other School and Town committees.

MINUTES:

MOTION: By Mr. Moriarty, second by Mr. Sheehan to accept the minutes of the regular session of Wednesday, June 24, 2015, as printed

VOTE: 3:0:1 (Mr. Moore abstained)

MOTION: By Mr. Sheehan, second by Mr. Moriarty, to accept the minutes of the regular session of Wednesday, July 8, 2015, as printed

VOTE: 4:0

Mr. O'Brien reported that:

- A report of a rooming house at 115 Union Street has been referred to Inspectional Services.
- The Board of Assessors is currently working on the triennial certification for this fiscal year, based on housing sales during 2014. They expect an increase in property values of 3% – 5%.
- Fire Chief McFadden has reported that the Department will be receiving a grant of Narcan, which is used by first responders in overdose situations.
- Holbrook Cares will be holding an overdose vigil in Mary Wales Holbrook Park. They have been asked to contact the Public Works Department relative to the use of the Park.

Mr. Moore announced that the American Legion Post will be conducting a ceremony this Sunday, related to the War on Terror. A section of steel from the World Trade Center in New York, which was attacked on September 11, 2001, will be made part of a memorial on the front lawn of the Post on Plymouth Street. Tickets to the reception are \$25 each, with proceeds going to the construction of the memorial.

PROMOTION of POLICE OFFICER THOMAS GAINNEY to the position of Full-Time Permanent Sergeant for the Town of Holbrook Police Department – Officer Gainney and members of his family were present. Police Chief Smith introduced Officer Gainney.

MOTION: By Mr. Moriarty, second by Mr. Sheehan, that the Board of Selectmen approve the promotion of Officer Thomas Gainey to the position of Full-Time Permanent Sergeant for the Town of Holbrook Police Department

VOTE: 4:0

Town Clerk Jeanmarie Tarara swore Sgt. Gainey in to his new position. Sgt. Gainey was congratulated by all.

Firefighter Brian Macauley updated the Board on the CAR SHOW event to benefit Muscular Dystrophy, which the Firefighters are conducting on Saturday, August 15<sup>th</sup>, at the Sumner Field. The interest and support of the event was described as overwhelming. All are invited to this free event.

Town Treasurer/Collector Paul Digirolamo introduced Margaret MacLean, the Vice-President of Unibank Financial Advisory Services, who is the Town's Financial Advisor, and was present to discuss the funding of the new PreK – 12 School Project. She explained that the money borrowed must be spent within two years, and it is anticipated that borrowing will begin in the first quarter of 2016. Payments would begin on the money that is borrowed, and 10% of the money borrowed would have to be spent within 6 months; 45% within 12 months; 75% within 18 months; and all of the money within 2 years. The Town's share of the project is \$47 million.

Terry Grady, the Municipal Services Manager of REPUBLIC SERVICES, the Town's trash contractor, was present about a renewal agreement for the collection and disposal of the Town residents' trash and recycling. Mr. O'Brien explained the terms of the new agreement. The contract can be terminated at any time, in case the new transfer station comes online. Mr. Ecord said that there will be roll off dumpsters at the Compound on Maple Street under the terms of the new contract. Town Counsel is currently reviewing the contract.

MOTION: By Mr. McGaughey, second by Mr. Sheehan, that the Board of Selectmen accept the proposal as printed and explained by Mr. O'Brien, contingent on the successful resolution of the remaining legal questions

VOTE: 4:0

Ms. Mariva Veiga was present asking for a PERMIT TO SOLICIT on behalf of Comcast/Xfinity. Mr. Moore read the door-to-door soliciting by-law, and explained that the Town's experience with door-to-door canvassing has not been good. The citizens have indicated that they are appreciative that the Board has not been allowing it. He explained that the Board has suggested that companies find other ways, other than going door-to-door to residences.

MOTION: By Mr. Sheehan, second by Mr. Moriarty, that the Board of Selectmen vote NOT to grant the request for permission to conduct door-to-door sales by Comcast/xfinity

VOTE: 4:0

Treasurer/Collector Paul Digirolamo spoke to the Board about the services offered by certain BANKS affiliated with the Town. Residents can pay tax payments at the banks.

*Holbrook Board of Selectmen  
Minutes of the Regular Session  
Of August 12, 2015*

MOTION: By Mr. Sheehan, second by Mr. Moriarty, to approve the use of the Randolph Savings Bank, Holbrook Cooperative Bank, the Bank of Canton, and Eastern Bank for the collection of real estate taxes

VOTE: 4:0

The renewal of the ALTUS DENTAL employee insurance was before the Board.

MOTION: By Mr. Sheehan, second by Mr. McGaughey, that the Board of Selectmen authorize the Chairman to execute an agreement between Altus Dental Insurance Company, Inc. and the Town of Holbrook for employee dental insurance, effective July 1, 2015 – June 30, 2016

VOTE: 3:0:1 (Mr. Moriarty abstained)

**AMBULANCE ABATEMENTS:**

MOTION: By Mr. Moriarty, second by Mr. Sheehan, to approve Chief McFadden's request to approve the ambulance abatements for the quarter of April 1, 2015 – June 30, 2015, totaling \$131,393.67 in abatements

VOTE: 4:0

Mr. O'Brien explained that the Project Manager for the new school project requested that the Selectmen sign an easement allowing the utility company to install service on the property and maintain it.

MOTION: By Mr. Moriarty, second by Mr. Sheehan, that the Board of Selectmen grant an easement to Massachusetts Electric Company for the property located at 245 South Franklin Street, for the placement and maintenance of an Overhead System and an Underground System for the transmission of intelligence and for the furnishing of electric service for the new PreK – 12 School Project, pursuant to the terms and conditions described on the easement

VOTE: 4:0

**APPOINTMENTS:**

MOTION: By Mr. Moriarty, second by Mr. Sheehan, that the Board of Selectmen appoint Michael Malvesti to the position of Emergency Management AUXILIARY POLICE OFFICER, with a term to expire on June 30, 2016

VOTE: 4:0

MOTION: By Mr. Sheehan, second by Mr. Moriarty, that the Board of Selectmen appoint Stephen Zeboski to the ECONOMIC DEVELOPMENT ADVISORY COMMITTEE

VOTE: 4:0

MOTION: By Mr. Moriarty, second by Mr. Moore, that the Board of Selectmen re-affirm the vote of the School Committee to appoint Nancy Alterio as the School Department's Representative on the SURROUNDING COMMUNITY NEGOTIATING TEAM for the Brockton Casino

VOTE: 4:0

*Holbrook Board of Selectmen  
Minutes of the Regular Session  
Of August 12, 2015*

MOTION: By Mr. Moore, second by Mr. Moriarty, that the Board of Selectmen appoint the following members of the PAVEMENT MANAGEMENT COMMITTEE:  
Superintendent of Public Works – Benjamin Ecord  
Fire Chief – Luke McFadden  
Chief of Police – William Smith  
Member of the Board of Selectmen – Kevin Sheehan  
Citizen at Large – David Reilly  
Interim Town Administrator (Ex-Officio) – Edward O’Brien

VOTE: 4:0

SPECIAL TOWN MEETING:

MOTION: By Mr. Moore, second by Mr. Moriarty, that the Board of Selectmen schedule a Special Town Meeting on Wednesday, September 23, 2015, at 7:15 pm, in the auditorium of Holbrook Junior-Senior High School, 245 South Franklin Street

VOTE: 4:0

MOTION: By Mr. Moore, second by Mr. Sheehan, that the Board of Selectmen vote to open the warrant for the September 23, 2015 Special Town Meeting immediately, and that the warrant for said meeting close at 4:00 pm on Wednesday, August 26, 2015

VOTE: 4:0

Selectman Sheehan explained that in order to continue the Pavement Management plan, BETA GROUP should be contacted to review and update the plan and data base they created a couple of years ago. The Town has over 54 ½ miles of roads, with 36 ½ miles of accepted streets. BETA will be able to prioritize the work, including crack sealing, which should be a priority to preserve the roads.

Police Chief Smith reported that the three new recruits have graduated from the academy and are working together with other officers on a rotation for the next nine weeks.

Superintendent Ecord reported on the various projects that are ongoing. The Weymouth Street traffic signalization project is on hold until Verizon moves the poles. The lights will be flashing for a few weeks before the signals are fully activated.

Mr. O’Brien reported that about 30 applications have been received for the Town Administrator’s position. The Search Committee will begin its work next week.

MOTION: At 8:18 pm, to adjourn to executive session to discuss strategy or conduct contract negotiations with non-union personnel (Police Chief), and return to open session

ROLL CALL VOTE: Mr. Sheehan – Yes  
Mr. McGaughey – Yes  
Mr. Moore – Yes  
Mr. Moriarty – Yes

8:46 pm: Return to open session

*Holbrook Board of Selectmen  
Minutes of the Regular Session  
Of August 12, 2015*

MOTION: To return to open session  
ROLL CALL VOTE: Mr. Sheehan – Yes  
Mr. McGaughey – Yes  
Mr. Moore – Yes  
Mr. Moriarty – Yes

The Board congratulated Chief Smith on his new position, and explained that his contract is effective July 23, 2015, for 4 years with an optional 5<sup>th</sup> year. The contract provides for a 3% raise over his current salary, and 2% raises subsequent years.

MOTION: By Mr. Moriarty, second by Mr. Sheehan, that the Board of Selectmen enter into an employment agreement with Police Chief William J. Smith, effective July 23, 2015 through June 30, 2019, as presented

VOTE: 4:0

MOTION: At 8:49 pm, to adjourn the meeting

VOTE: 4:0

---

Daniel F. Moriarty, III, Clerk

Documents:

Application for permit to solicit  
Request from Mr. Zeboski to be appointed  
Request to appoint Mr. Malvesti  
Ambulance bill abatements  
Copy of requested easement  
Police Chief's employment agreement